

ALBERTA CANOLA PRODUCERS COMMISSION NOMINATION FOR DIRECTORS

Nominations are now open for four directors, each to represent one of four regions, 2, 5, 8 and 11. The regions are identified by municipal district (identification below). Term of office is 3 years.

Nominations for the position of director must be:

- a) Filed at the Commission Office at 14560 116 Avenue, Edmonton, Alberta, T5M 3E9 in writing **on or before Monday October 31, 2023.**
- b) Signed by at least **5 eligible producers** of the region in which the election is to be held,
- c) Accompanied by the **written consent** of the eligible producer nominated as a director.

Eligible Producer

To be eligible to stand for office, nominate, or vote the **person must be an eligible producer of the region in which the election is being held.**

An eligible producer is defined as any producer who has paid a service charge to the commission on canola sold within the previous two crop years.

If you have paid a service charge to Alberta Canola since August 1, 2021 - you are an eligible producer and can let your name stand in 2023.

IDENTIFICATION OF ELIGIBLE PRODUCERS TO REGION

The Commission can only identify location of eligible producers by mailing address. An address within a region does not necessarily mean that a producer either lives, farms or share crops in that region. Secondly an eligible producer may grow canola in more than one region and has the right to specify the region of his/her choice for electoral purposes providing he/she has grown canola in that region.

The 4 regions are each identified by municipal districts. If your postal address is not located in the region where you produce canola **please advise our office at the earliest convenience as to your designated region.** (See description of regions as attached).

AN ELIGIBLE PRODUCER OTHER THAN AN INDIVIDUAL

If an eligible producer is not an individual then the corporation, partnership, or organization must appoint a representative to act on its behalf as an eligible producer, including voting in an election and standing for office.

If an eligible producer is:

- a) A corporation, it shall appoint an individual who is a director, shareholder member, officer or employee of the corporation as its representative.
- b) A partnership, it shall appoint an individual who is a partner or employee of the partnership as its representative.
- c) An organization other than a corporation or partnership, it shall appoint an individual who is a member, officer or employee of the organization as its representative.

The Alberta Canola Producers Commission must be notified in writing by an eligible producer (being a corporation, partnership or other organization) as to the appointment of its representative for that representative to be eligible to vote in an election, stand for nomination or hold office. Appointment of representative form included in package.

An individual cannot be a representative for more than one eligible producer (i.e. one vote).

ELECTIONS

- a) In the event of an election, ballots will be sent by mail to eligible producers by **November 30, 2023** for each region holding an election.
- b) Closing date for receiving ballots is **January 5, 2024.**

REGIONS

Region 2 is made up of the area that is included in the following:

- (a) County of Grande Prairie No. 1;
- (b) The Municipal District of Greenview No. 16;
- (c) Birch Hills County;
- (d) Saddle Hills County;
- (e) Municipal District of Spirit River No. 133;
- (f) any city, town, village or summer village that is encompassed by the area described in clauses (a) to (e).

Region 5 is made up of the area that is included in the following:

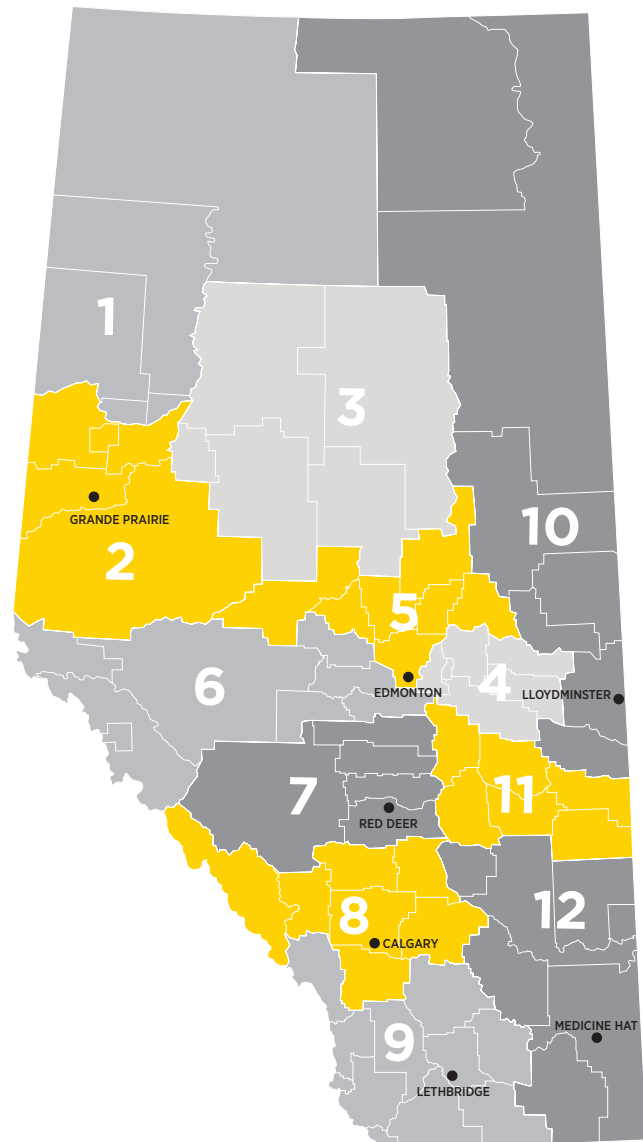
- (a) County of Thorhild No. 7;
- (b) County of Barrhead No. 11;
- (c) County of Athabasca;
- (d) Smoky Lake County;
- (e) Woodlands County;
- (f) Sturgeon County;
- (g) Westlock County;
- (h) any city, town, village or summer village that is encompassed by the area described in clauses (a) to (g).

Region 8 is made up of the area that is included in the following:

- (a) Wheatland County;
- (b) Mountain View County;
- (c) repealed AR 173/2005 s4;
- (d) Municipal District of Bighorn No. 8;
- (e) Municipal District of Foothills No. 31;
- (f) Rocky View County;
- (g) Kneehill County;
- (h) Improvement District No. 9 (Banff);
- (i) any city, town, village or summer village that is encompassed by the area described in clauses (a) to (h).

Region 11 is made up of the area that is included in the following:

- (a) County of Stettler No. 6;
- (b) County of Paintearth No. 18;
- (c) Camrose County;
- (d) Flagstaff County;
- (e) Municipal District of Provost No. 52;
- (f) Special Area No. 4;
- (g) any city, town, village or summer village that is encompassed by the area described in clauses (a) to (f).



ELIGIBLE PRODUCERS

An eligible producer is defined as any producer who has paid a service charge to the commission on canola sold within the previous two crop years.

Eligibility continues unless the producer ceases to pay a service charge to Alberta Canola in two subsequent crop years.

Alberta Canola maintains a current list of eligible producers.

GENERAL RIGHTS OF ELIGIBLE PRODUCERS

- (a) to attend annual region meetings, annual Commission meetings and special Commission meetings;
- (b) to make representations on any matter pertaining to Alberta Canola's regulations and bylaws, the Commission, or the Board of Directors;
- (c) to vote on any matter under Alberta Canola's regulations and bylaws;
- (d) to vote in any election for directors;
- (e) to hold office as a director; and
- (f) to vote on any plebiscites of producers held under the Marketing of Agricultural Products Act.

ELIGIBLE PRODUCERS

- (a) An Individual – service charge was deducted from canola payment made to an individual who is the eligible producer.
- (b) Not an individual - service charge was deducted from canola payment made to a corporation, partnership, or organization. A representative must be appointed.
 - o a corporation shall appoint an individual who is a director, shareholder, member, officer or employee of the corporation as its representative,
 - o a partnership shall appoint an individual who is a partner or employee of the partnership as its representative, or
 - o an organization, other than a corporation or a partnership, shall appoint an individual who is a member, officer or employee of the organization as its representative.

NOTES

- (a) A corporation, partnership, or organization may only have one representative acting as an eligible producer
- (b) A person cannot simultaneously represent themselves and/or multiple corporations, partnerships, or organizations
- (c) Eligible Producers that are not an individual must file an Appointment of a Representative with Alberta Canola (form attached) that will assume the general rights of an eligible producer on behalf of the corporation, partnership or organization.



NOMINATION FORM FOR DIRECTOR

(Please Print and Sign)

Region _____ (2023 Director Elections are for Region 2, 5, 8, or 11).

The nominee and endorsing members must be eligible producers for this region (see attachment).

Nominee Name: _____

Company Name: _____

Address: _____

Phone: _____

Email: _____

I, _____, hereby consent to being
nominated as a director for the Alberta Canola Producers Commission.

Signature _____ Date _____

Note: In order to verify the eligibility of producers signing this form, please consider submitting
your forms before the October 31, 2023 deadline.

Eligible Producer Endorsements (5 endorsements required)

1. Name _____ Signature _____
Company _____
Address _____ ☐ Appointment of Representation Attached
2. Name _____ Signature _____
Company _____
Address _____ ☐ Appointment of Representation Attached
3. Name _____ Signature _____
Company _____
Address _____ ☐ Appointment of Representation Attached
4. Name _____ Signature _____
Company _____
Address _____ ☐ Appointment of Representation Attached
5. Name _____ Signature _____
Company _____
Address _____ ☐ Appointment of Representation Attached

Nominations close at 4:00 P.M. October 31, 2023

Return to: Alberta Canola 14560 116 Avenue, Edmonton, Alberta T5M 3E9 | Fax: 780-451-6933 | email: web@albertacanola.com



APPOINTMENT OF A REPRESENTATIVE

(Please Print and Sign)

Name of corporation, partnership, or organization: _____

Mailing Address of corporation, partnership, or organization: _____

Name of representative being appointed: _____

Mailing Address of representative being appointed: _____

Email Address of representative being appointed: _____

Phone Number of representative being appointed: _____

Declaration

I _____, acting on the authority of _____,
(your name) *(name of corporation, partnership, or organization)*

hereby appoint _____, as the representative of record to act as an eligible producer with
(representative name)

regards to Alberta Canola and the general rights of an eligible producer* from this day forward until a new appointment of a representative is filed with Alberta Canola.

Signature

Date

Phone (if different from above)

*As outlined in the Alberta Canola Producers Commission Bylaws (which can be found at albertacanola.com/about), section 4. General rights of eligible producers are outlined as follows:

4. General rights of eligible producers

In accordance with the Plan and these bylaws, an eligible producer is entitled, as a matter of right,

- a) to attend annual region meetings, annual Commission meetings and special Commission meetings;
- b) to make representations on any matter pertaining to the Plan and these bylaws, the Commission or the Board of Directors;
- c) to vote on any matter under the Plan and these bylaws;
- d) to vote in any election for directors;
- e) to hold office as a director; and
- f) to vote in any plebiscites of producers held under the Act.



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